

**Your Name**  
**Address**  
**Phone Number**

**Name of Receiver**  
**Title**  
**Company Name**  
**Address**

**Date**

Dear **Name**:

Greetings!

I hereby authorize my wife, Mercedes Soriano, to claim my check from your good office in my behalf and hereby presenting my two (2) cards for identification purposes.

Thank you very much.

Respectfully yours,

**Your Name**